



July 1, 2005

**ADDENDUM #4
for RFP HHSDC 4130-141A
Case Management Information and Payroll System**

To All Bidders:

This cover letter is in reference to Addendum #4 to RFP HHSDC 4130-141A. Addendum #4 is complete in both Microsoft Word format and Portable Document Format (PDF). The PDF version is the official copy and takes precedence over any Microsoft Word version. New and revised text appears as a tracked change and is marked with a vertical line in the margin of the page. All other terms and conditions of the RFP remain the same.

While the majority of RFP changes resulting from the Questions submitted by vendors will be included in the next Addendum release, a number of them have been incorporated into Addendum #4. Additional changes to Addendum #4 include changes to 1) correct errors in grammar, formatting, spelling, typing, omissions, and references; 2) Direct Deposit requirements; 3) Advance Pay Reconciliation Process; 4) requirements for Medi-Cal Recognized Expense and Share of Cost Spend Down; 5) requirements for Electronic Funds Transfer; 6) MEDS interface; 7) requirements for Medi-Cal and IHSS Residual Income Eligibility (Share of Cost); 8) other updates.

The following are some of the changes included in this addendum:

Section	Description
Artifact 1	• Updated to include number of DHS and CDSS CMIPS II users
Artifact 1 / Artifact 8	• Synchronized documents for consistency
Artifact 4	• Updated user roles and responsibilities
Artifact 18	• Corrected worksheets to match cost areas
Appendix B	• Updated to include reference for 2004 County Survey Results
Appendix B	• Removed link to Industrial Welfare Commission from the Informational Internet Links
Exhibit 6-1	• Updated interface information
Section 2	• Updated list of companies excluded from bidding
Section 6 – SOW	• Clarified project phases
Section 6 – SOW	• Corrected Concept of Operations Scenarios
Section 6 –	• Clarified Data Cleanup and Data Conversion

SOW	
Section 6 – SOW	<ul style="list-style-type: none"> • Updated requirements for Direct Deposit Services
Section 6 – SOW	<ul style="list-style-type: none"> • Updated requirements for processing change of address on timesheets
Section 6 – SYRS	<ul style="list-style-type: none"> • Updates for Medi-Cal Recognized Expense and SOC Spend Down
Section 6 – SYRS	<ul style="list-style-type: none"> • Added Medi-Cal Eligibility Verification requirements
Section 6 – SYRS	<ul style="list-style-type: none"> • Clarification to description and requirements for Service Eligibility
Section 6 – SYRS	<ul style="list-style-type: none"> • Updated requirements for Social Security Number validation and verification
Section 6 – SYRS	<ul style="list-style-type: none"> • Clarified Client Index Number Assignment
Section 6 – SYRS	<ul style="list-style-type: none"> • Updated description for Medi-Cal and IHSS Residual Income Eligibility (Share of Cost)
Section 6 – SYRS	<ul style="list-style-type: none"> • Clarified Recipient participation versus eligibility
Section 6 – SYRS	<ul style="list-style-type: none"> • Clarify Payroll Requirements for an audit trail
Section 6 – SYRS	<ul style="list-style-type: none"> • Provide additional information and update requirements for Advance Pay Reconciliation
Section 6 – SYRS	<ul style="list-style-type: none"> • Provide additional information and update requirements for Electronic Funds Transfer
Section 6 – SYRS	<ul style="list-style-type: none"> • Update to retention period of Archived Data
Section 8	<ul style="list-style-type: none"> • Updated to synchronize with changes to Section 6 – SOW
Section 8	<ul style="list-style-type: none"> • Updated to include reference to Teale Data Center rates
Section 8	<ul style="list-style-type: none"> • Updated instructions regarding inclusion of State Data Center costs for Disaster Recover
Section 9	<ul style="list-style-type: none"> • Updated Table 2. Final Proposal Copies
Section 10	<ul style="list-style-type: none"> • Updated to include reference to Teale Data Center rates

Please contact me if you have any questions.

Sincerely,



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